**Sprint Retrospective Meeting Minutes**

Attendees: <Enter Attendees' Names>

Start time: <Enter the start time of the meeting>

End time: <Enter the end time of the meeting>

What went wrong?

* Did we do a good job estimating our team's velocity?
  + ...
* Did we do a good job estimating the points (time required) for each user story?
  + ...
* Did each team member work as scheduled?
  + ...

What went right?

How to address the issues in the next sprint?

* How to improve the process?
  + ...
* How to improve the product?
  + ...

## Sprint 1 Retrospective Meeting Minutes

Attendees: Alberto Camacho, Guillermo Matos

Start time: 6:00PM

End time: 6:30PM

What went wrong?

* Did we do a good job estimating our team's velocity?
  + We did a decent job with estimating velocity.
* Did we do a good job estimating the points (time required) for each user story?
  + We did an ok job with estimating points, research cards need more points as they take more hours to complete
* Did each team member work as scheduled?
  + Yes

What went right?

* Keeping the daily scrums on schedule and meeting with the project owner when possible.

How to address the issues in the next sprint?

* How to improve the process?
  + Seeing that there was a hurricane the second week of Sprint 1, further development will have to be done to see what could have gone wrong if this document were to be updated.
* How to improve the product?
  + No improvements were planned for this sprint as this was a research sprint.

## Sprint 2 Retrospective Meeting Minutes

Attendees: Alberto Camacho, Guillermo Matos, Pablo Alcocer, Shahinaz Elmahmoudi

Start time: 6:00PM

End time: 6:30PM

What went wrong?

* Did we do a good job estimating our team's velocity?
  + We did a decent job with estimating velocity.
* Did we do a good job estimating the points (time required) for each user story?
  + We did an ok job with estimating points, research cards need more points as they take more hours to complete. Sencha had made things a little complicated, maybe more point should be given for any story until the team gets better with Sencha.
* Did each team member work as scheduled?
  + Yes
* There were unforeseen tasks required to ensure a working local development environment.

What went right?

* Keeping the daily scrums on schedule and meeting with the project owner when possible.
* Setting up and distributing a working VM among team members.

How to address the issues in the next sprint?

* How to improve the process?
  + The team needs to continue learning how sencha works as well as EXTJS 6. Learning these new frameworks has introduced risk that was not foreseen.
* How to improve the product?
  + No improvements were planned for this sprint as this was a research sprint.

**Sprint 3 Retrospective Meeting Minutes**

Attendees: Alberto Camacho, Guillermo Matos, Pablo Alcocer, Shahinaz Elmahmoudi

Start time: 9:30PM

End time: 10:00PM

What went wrong?

* Did we do a good job estimating our team's velocity?
  + We did a decent job with our velocity as we all finished one of our two user stories.
* Did we do a good job estimating the points (time required) for each user story?
  + Yes, almost all of the stories had a good point value to them.
* Did each team member work as scheduled?
  + Yes

What went right?

* Finally able to get started on coding as our environments were set up.
* Some user stories were completed

How to address the issues in the next sprint?

* How to improve the process?
  + Go further than documentation if help is needed for a user story.
* How to improve the product?
  + There needs to be more documentation of the existing code base.

**Sprint 4 Retrospective Meeting Minutes**

Attendees: Alberto Camacho, Guillermo Matos, Pablo Alcocer, Shahinaz Elmahmoudi

Start time: 9:30 PM

End time: 10:30 PM

What went wrong?

* Did we do a good job estimating our team's velocity?
  + We did a good job estimating the team’s velocity.
* Did we do a good job estimating the points (time required) for each user story?
  + We had some issues estimating the points for some of our user stories. Some of the user stories need to be broken down into simpler stories.
* Did each team member work as scheduled?
  + Each team member worked on their user stories as scheduled.

What went right?

* We finished a good amount of our user stories.
* We improved our ability to estimate the team’s velocity.

How to address the issues in the next sprint?

* How to improve the process?
  + We should get more familiar with git.
  + We should do our work locally.
* How to improve the product?
  + Expand on the mobile aspect of the project.

**Sprint 5 Retrospective Meeting Minutes**

Attendees: Alberto Camacho, Guillermo Matos, Pablo Alcocer, Shahinaz Elmahmoudi

Start time: 9:30PM

End time: 10:00PM

* What went wrong?
  + Lots of problems with certain bugs are preventing progress on other stories.
* Did we do a good job estimating our team's velocity?
  + No. The bugs ruined the velocity.
* Did we do a good job estimating the points (time required) for each user story?
  + Yes the time required was correct.
* Did each team member work as scheduled?
  + Yes
* What went right?
  + A lot of bugs were squashed.
  + Certain stories were completed and had extra features
* How to address the issues in the next sprint?
  + Team members should work together to fix bugs to prevent any more time from being lost
* How to improve the process?
  + Everyone needs to learn be familiar with git
* How to improve the product?
  + We should have a better event map.